

**Village of Martin**  
**Regular Meeting**  
**February 13, 2017**

**The Martin Village Council met for its regular meeting on February 13, 2017 at the Martin Village Office, 1609 North Main Street, Martin, Michigan.**

**Call to Order and Pledge to Flag:** President Brinkhuis called the meeting to order at 7:00 p.m. The Pledge of Allegiance to the American flag was recited.

**Roll Call:** Members present: Brinkhuis, Rambadt, Doezema, Kelsey, Hunt, Wykstra and Deputy Clerk Merrill. Absent: Member Flower.

**Approval of Minutes:** Motion made by Member Wykstra and supported by Member Hunt to approve the minutes of the regular meeting of January 9, 2017 as presented. Motion carried.

**Recognition of Visitors:** Visitors present were: Marie Bradfield (Allegan High School student), Don Black (County Commissioner), and Bill Mohr (new resident). President Brinkhuis asked each visitor to state their purpose for attending and to discuss any issues they had for the Council to consider. Marie was attending to satisfy a school civics requirement. Bill Mohr is interested in local politics and wanted to introduce himself.

**Approval of Agenda:** Member Doezema presented the agenda. Motion made by Member Wykstra and supported by Member Rambadt to approve the agenda with additions/as presented. Motion carried.

**Communications:** Clerk Doezema reviewed the following received correspondence:

1. J.C. Wheeler Library newsletter
2. Marijuana Meeting on March 9. Member Wykstra and Member Doezema plan to attend.
3. Hometown Decorations – Discussion on whether to use this service again this year.  
Motion by Member Doezema, supported by Member Hunt, to sign the contract and have Hometown Decorations and Displays provide 10 pole mounted decorations for the 2017 holiday season, for \$600.00. Motion carried. Discussion on whether 10 decorations are enough and we will address that in the fall, to add to the contract if necessary.
4. United Bank – report on interest received for CY2016.

**Financial Items:**

1. **Treasurer's Report:** Treasurer Kelsey gave her report, reporting that all bills were paid and we reconciled with the bank. She plans to totally switch the checking account over to United Bank by March 1, 2017. Nothing unusual in the Treasurers report but there is an appointment in March to settle the delinquent taxes. Motion made by Member

Doezema and supported by Member Hunt to approve the report for January 2017 as submitted. Motion carried.

2. **Payment of Bills:** The bills were reviewed by Deputy Clerk Merrill. Discussion on whether to pay for the railroad crossing maintenance from General Fund or Street Fund. Last year it was paid from Gen/Public Safety. Motion made by Member Wykstra and supported by Member Hunt to pay the bills and any forthcoming utility bills. Motion carried.
3. **Proposed Budget:** Member Doezeema discussed changes to the budget workshop spreadsheet, which included an increase in office machines & equipment to reflect support contracts with IT Right and BS&A, more accurate audit estimates based on figures received by Yeo & Yeo, additional revenue from Allegan County (bridge \$\$) which isn't received until May or June, and an increase in Public Safety estimates to reflect the railroad crossing maintenance and the proposed fence. Motion by Member Hunt, supported by Member Rambadt, to accept the changes and approve the proposed budget. Motion carried.

#### **Department Updates/Reports:**

1. **Public Safety:** Member Wykstra had no report. President Brinkhuis discussed our annual contribution to the fire department, regarding public safety equipment. In response to discussions with the fire department, he recommended the Council consider purchasing "stop" and "slow" signs, which are used to direct traffic and also to purchase safety vests. Motion by Member Hunt, supported by Member Rambadt, to allow up to \$250.00 to purchase signs and vests for the fire department. Motion carried.
2. **Public Works:** Member Hunt reported that a number of signs have been ordered and some are already up. He recently received a list of projects from DPW which he will review with President Brinkhuis and other Council members for the next meeting. President Brinkhuis reported that he is attending a trade show this week and will look for good deals on flags. DPW employee Michael Schaafsma provided him a list of flags, poles, and brackets needed and possible costs.
3. **Streets:** Member Hunt reported that DPW has been trying to patch the roads but the patching material being used is in high demand and short supply. They will continue to patch as they have materials. Member Wykstra reminded Member Hunt that it is time to schedule street sweepers for May. Member Doezeema will provide contact information.
4. **Sewer/Water:** Member Flower was absent and had no report.
5. **Finance:** No report.

**6. Ordinance and Policy:** No report.

**7. Civic Affairs:** No report.

**8. Five Year Planning:** Member Doezema reported that Member Rambadt is working on a spreadsheet which will address long term needs regarding vehicles, buildings, and equipment.

**9. County Commissioner:** County Commissioner Don Black distributed information on meetings held January 12 & 26. There was very little to report but he did inform Member Wykstra that additional money was approved to purchase more pagers for Central Dispatch, which was a concern expressed at a previous meeting.

**Old Business:** None

**New Business:** Motion by Member Doezema, supported by Member Wykstra, to purchase a \$100 gift card for our webmaster, Fred Bogdan, each year at this time, as long as he provides us our website services. Motion carried.

**Recent Community Deaths:** The following names were submitted: John Katje, Tammy Wallace, Kathleen Melvin, Richard Leep, Vurluh Gwilliams, Gloria Post

**Adjournment:** Motion made by Member Wykstra and supported by Member Hunt to adjourn the meeting at 7:50 p.m. Motion carried.

Respectfully submitted, Darcy Doezema, Clerk